

**QDRO TRANSMITTAL LETTER**

\_\_\_\_\_  
*Date*

Board of Trustees  
Ironworkers District Council of the Pacific  
Northwest Field Ironworkers Annuity Plan  
P. O. Box 34203  
Seattle, WA 98124

Re: QDRO – \_\_\_\_\_ and \_\_\_\_\_  
*Participant* *Alternate Payee*

Dear Plan Administrator:

Enclosed is a Qualified Domestic Relations Order (“Order”) impacting the benefits under the Ironworkers District Council of the Pacific Northwest Field Ironworkers Annuity Plan.

This Order is a:  Draft, or  
 Court Certified Copy

As noted in the Order, the social security number and date of birth of the Participant and Alternate Payee will be provided separately. They are as follows:

**Participant**

Participant’s Name: \_\_\_\_\_  
Social Security Number: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_

**Alternate Payee**

Alternate Payee’s Name: \_\_\_\_\_  
Social Security Number: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_

If further information is needed in connection with this QDRO, please contact:

Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

Sincerely,

\_\_\_\_\_  
*Signature*

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IN THE SUPERIOR COURT FOR THE STATE OF \_\_\_\_\_  
IN THE COUNTY OF \_\_\_\_\_

IN RE THE MARRIAGE OF:

\_\_\_\_\_,  
Petitioner,

v.

\_\_\_\_\_,  
Respondent.

NO. \_\_\_\_\_

QUALIFIED DOMESTIC RELATIONS  
ORDER

WHEREAS, the Court has jurisdiction over all parties and over the subject matter in this dissolution action; and

WHEREAS, the parties to this order and Court intend this Order to be a Qualified Domestic Relations Order (hereinafter referred to as "Order" or "QDRO") as that term is used in the Retirement Equity Act of 1984, as amended, and interpreted in accordance with that Act; and

WHEREAS, the parties have stipulated that the Court shall enter this Order as an Addendum to the Decree of Dissolution of Marriage filed herein on \_\_\_\_\_(date), NOW, THEREFORE,

IT IS HEREBY ORDERED by the Court as follows:

- Definitions.** The following are the definitions used in this order:

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1.1 "Participant"

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

The Participant's social security number and date of birth will be provided separately to the Plan Administrator.

1.2 "Alternate Payee"

Name: \_\_\_\_\_

Relationship to Participant: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

The Alternate Payee's social security number and date of birth will be provided separately to the Plan Administrator.

1.3 "Plan"

Ironworkers District Council of the Pacific Northwest Field Ironworkers Annuity Plan

1.4 "Plan Administrator"

Address: Board of Trustees  
P.O. Box 34203  
Seattle, WA 98124

**2. Division of Marital Property.** This Order hereby creates and recognizes the existence of the Alternate Payee's rights to receive a portion of the Participant's benefits under the Plan.

**3. Factual Basis for order.** This Order is based on the following facts:

3.1 Participant is vested;

3.2 Participant is \_\_\_\_\_ years of age; and

3.3 Participant at the time of entry of this Order is not receiving any payment of benefits under the Plans.

1           **4.     Payments to Alternate Payee.**

2           4.1     Alternate Payee is awarded (select only one, flat amount or percentage):

3            The FLAT AMOUNT of \$\_\_\_\_\_.

4           Alternate Payee's share of the account will be transferred effective on:

5           \_\_\_\_\_(date).

6           Such amount shall be transferred to a separate account in the Plan solely in the  
7           name of the Alternate Payee. Alternate Payee's account shall thereafter be valued  
8           separately from the Participant's and be subject to allocation of earnings and  
9           expenses separately from Participant's.

10          **OR**

11           The PERCENTAGE of \_\_\_\_\_% of the Participant's account balance  
12          in the Plan earned from:

13          \_\_\_\_\_(beginning date) to

14          \_\_\_\_\_(ending date).

15          The Alternate Payee's share shall be transferred effective on:

16          \_\_\_\_\_(separation or divorce date) to a separate account in the Plan  
17          solely in the name of the Alternate Payee. Alternate Payee's account shall be  
18          valued separately from the Participant's and be subject to allocation of earnings  
19          and expenses separately from Participant's.

20          4.2     Alternate Payee's benefits shall commence upon application by Alternate  
21          Payee at any time after approval of this Order by the Plan, but not later than the required  
22          beginning date under the Plan. Consistent with the terms of the Plan, Alternate Payee shall be  
23          entitled to select a form of payment and designate a beneficiary for Alternate Payee's portion of  
24          the benefits. If Alternate Payee dies prior to commencement of benefits, the balance in Alternate  
25          Payee's separate account shall be payable in the form of an alternate death benefit to Alternate  
26          Payee's eligible beneficiary pursuant to the terms of the Plan.

27          **5.     Limitations on Order.** Nothing contained in this Order shall be construed to  
28          require the Plan:

29                 5.1     To provide for any type or form of benefits, or any option, not otherwise  
30                 provided under the Plan at the time benefits commence to the Alternate Payee;

31                 5.2     To provide increased benefits (determined on the basis of actuarial value)  
32                 not available to the Participant;

33                 5.3     To provide benefits to the Alternate Payee which are required to be paid to  
34                 another Alternate Payee under another order previously determined to be a QDRO; and

1                   5.4     To provide the payment to the Alternate Payee of benefits forfeited by the  
2 Participant.

3                   **6.     Action to Be Taken.** The Plan Administrator shall be provided with a copy of the  
4 Order by counsel for the Alternate Payee. Upon receipt, the Plan Administrator shall:

5                   6.1     Immediately notify the Participant and the Alternate Payee of:

6                   6.1.1   The receipt of this Order; and

7                   6.1.2   The Plan's procedures for determining whether this Order is a  
8 QDRO.

9                   6.2     Within a reasonable period of time, determine if this Order is a QDRO,  
10 and notify the Participant and Alternate Payee of such determination.

11                   6.3     Pending determination of a proposed order's status as a QDRO, separately  
12 account within the Plan for the amount ("segregated amounts") which would have been payable to  
13 the Alternate Payee (if this Order is established to be a QDRO) during the determination period,  
14 as defined in Internal Revenue Code Section 414(p)(7). No segregation is necessary if benefits  
15 are not payable during the determination period.

16                   **7.     Continuing Jurisdiction.** The Court retains jurisdiction over this matter to  
17 amend this order to establish or maintain its status as a QDRO under the Retirement Equity Act of  
18 1984, as amended.

19                   DONE IN OPEN COURT this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

20                   \_\_\_\_\_  
21 JUDGE/COURT COMMISSIONER

22 Presented by:

23 By: \_\_\_\_\_  
24     *Signature*      Petitioner or    Respondent

25 Copy Received, Approved for Entry,  
26 Notice of Presentment Waived:

27 By: \_\_\_\_\_  
28     *Signature*      Petitioner or    Respondent